



**LS5843 Released Document No. 5**

Mr D. B. Coleman MP  
Member for Banks  
PO BOX 6022  
Parliament House  
CANBERRA ACT 2600

Dear Mr Coleman

**Entitlement to enrolment information following the redistribution of electoral boundaries in New South Wales**

As a Member of the House of Representative, under sub-section 90B(1) item 14 of the *Commonwealth Electoral Act 1918* (Electoral Act), you are entitled to request a copy of the electoral roll for the electoral division you were elected to represent. This extract of electoral roll information is provided by the Australian Electoral Commission (AEC) via the Enrolment Information Access System (ELIAS). This extract contains address details for each elector in your electoral division, together with information about their enrolment status.

On Thursday 25 February 2016 the augmented Electoral Commission for New South Wales determined the names and boundaries of electoral divisions in New South Wales. The determination was published in the *Commonwealth Government Notices Gazette* on Thursday 25 February 2016.

The AEC applied the new names and boundaries of New South Wales electoral divisions into its systems on Thursday 25 February 2016. From this date forward, all electoral roll information for New South Wales will be provided on the basis of the new electoral divisions.

As a result of this redistribution of electoral divisions, you, as a Member of the House of Representatives, are now entitled to receive a different set of information from the electoral roll, specifically for the new electoral divisions which geographically cover the electoral division you were elected to represent. Item 15 of sub-section 90B(1) of the Electoral Act states that you are now entitled to:

*'a copy of the Roll for any Division that, after the redistribution, includes the Division, or a part of the Division, for which...' you were elected.*

As the Member for Banks, you are now entitled to a copy of the roll for the following divisions:

- Banks
- Barton
- Cook
- Blaxland
- Watson

You are entitled to receive information from the electoral roll for these new electoral divisions until the next election for the House of Representatives which has been triggered by the dissolution or expiration of the House.

It is also important to note that the new names and boundaries of electoral divisions will apply in the provision of electoral roll information (Cycle 224), extracted on Friday 4 March 2016. To identify electors from the new electoral divisions who are in your current electoral division, it will be

necessary to compare elector details in the last extract provided prior to the implementation of the redistribution with the first extract provided after the implementation of the redistribution.

Please note that, in order to compare elector details, you will need to use one of the ELIAS functions to track elector changes and you will also require both ELIAS extracts. Attachment A provides instructions on how to use the ELIAS 'location' function to track elector changes. We will not require return or destruction of the most recently provided electoral roll extract (Cycle 223) before issuing the next electoral roll extract (Cycle 224) on the new electoral divisions. However, we request that you do return or destroy it once it is no longer of use.

Should you wish to receive a copy of the electoral roll for the electoral divisions listed above, please fill in the request form and its attachment included with this letter and return them to:

National Enrolment Services  
Locked Bay 4007  
Canberra ACT 2601

Alternatively, you can scan the completed form and its attachment and send it to [rps@aec.gov.au](mailto:rps@aec.gov.au). Please ensure that all the electoral divisions being requested are listed on the form. If you are currently receiving a copy of the electoral roll, and wish to continue to do so, you will need to complete and send the request form. This is required because your entitlement has changed from what you have previously requested.

If you are not currently receiving a copy of the electoral roll from the AEC but are instead receiving information from a data bureau contracted by your political party, you may wish to request they provide you with the electoral divisions listed above.

If you have any questions please contact the ELIAS Help Desk on 02 6271 4666 or at [rps@aec.gov.au](mailto:rps@aec.gov.au) during business hours.

Yours sincerely

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Andrew Gately  
Assistant Commissioner Roll Management

9 March 2016

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## Attachment A

The 'location' function in ELIAS may be used to track electoral changes in areas known to have been affected by the redistribution. This can be performed by locality, street or by postcode. Members can identify electors who have moved into their division, or have been moved into another division following the redistribution using the following search criteria:

- Select the '**Location**' tab in ELIAS. In '**Electoral Area**' box change '**Type**' to '**Federal Division before Redistribution**'.
- In the '**Electoral Area**' box select the Federal division '**Name**' known to contain electors prior to the redistribution.
- Click on the **Search** button. All electors displayed will be those moved into a new division following redistribution.

The screenshot shows the ELIAS search interface with the 'Location' tab selected. The 'Electoral Area' section has 'Type' set to 'Federal Division before redistribution' and 'Name' set to 'Canning'. The 'Address' section has 'Postcode' selected. The 'Search' button is visible on the right.

- Click on the Search button. If you have not specified any information in the '**Address Box**' a pop-up will appear '*You have not selected any search criteria. Do you want to select all Electors for this area?*'

The screenshot shows a pop-up dialog box titled 'Elias' with the message 'You have not selected any search criteria. Do you want to select all Electors for this area?' and 'Yes' and 'No' buttons.

- If you would like to display all Electors in this area click '**Yes**', otherwise click '**No**' and enter details in the '**Address Box**'

- Once ELIAS has run, the total number of matched records will be shown in the bottom right hand corner of the 'Elector Search' box.
- Click the **Browse** button to display all Electors moved into a new division following redistribution.

The screenshot shows the 'Elector Search' application window. The 'Location' tab is active, and the search criteria are set to 'Federal Division before redistribution' for the Electoral Area and 'Canning' for the Name. The Address section is configured for a 'Postcode' search. The 'Find' section also has 'Postcode' selected. The 'Results' button is visible, and the 'Matching Records' box displays '121820'.

For further information on performing locality searches users should consult their ELIAS User Guide.

Please note, if you wish to conduct this comparison until the next General Election, the process outlined above will need to be completed for each cycle of roll information you receive

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## **REDACTION CODES**

- 1 Personal Information (name) redacted.
- 2 Personal Information (date of birth) redacted.
- 3 Personal Information (photograph) redacted
- 4 Personal Information (facsimile of signature) redacted.
- 5 Personal Information (facsimile of manuscript initialling) redacted.
- 6 Personal Information (Individual's address) redacted.
- 7 Personal Information (individual's telephone number) redacted.
- 8 Personal Information (individual's opinion) redacted.
- 9 Personal Information (opinion about individual) redacted.
- 10 Personal Information (employment history) redacted.
- 11 Personal Information (qualifications) redacted.
- 12 Personal Information (health) redacted.
- 13 Business information (Bank Account details) redacted.
- 14 Business information (Billing Account details) redacted.
- 15 Legal Professional Communication redacted.
- 16 Deliberative material redacted.
- 17 Irrelevant material redacted.
- 18 Electoral Roll material redacted.
- 19 Tests, examinations or audits material redacted.
- 20 Management or assessment of personnel material redacted.
- 21 Proper and efficient conduct of the operations of AEC material redacted.