



Our Ref: Fad 6588- 03/1669

Ms Susanne Mitchell
Party Agent
National Party of Australia
PO Box 6190
KINGSTON ACT 2604

Dear Ms Mitchell

Disclosure Compliance Review

I am writing to advise you that the Australian Electoral Commission (AEC) will conduct a compliance review of the disclosure returns lodged on behalf of the National Party of Australia for the 2011–12 financial year.

The AEC conducts reviews of political parties and associated entities periodically to assess compliance with the funding and disclosure provisions of the *Commonwealth Electoral Act 1918* (the Act). Section 316(2A) of the Act permits authorised officers to require an agent or other responsible officer of a political party to produce, in the manner specified, documents and evidence for the purposes of finding out whether the disclosure obligations under the Act have been complied with.

The Commission operates a two-stage process in conducting its compliance reviews. The first stage involves the preparation by you and delivery to the AEC of a number of documents to allow the bulk of the review to be conducted from our Canberra offices. The second stage, if required, involves a meeting with you at either your office or the AEC's National office.

Attached to this letter is a formal notice of the compliance review issued under s.316(2A) of the Act, which lists the documents required to be delivered to the AEC. It is a legal obligation to comply with the terms of the notice to the fullest extent possible, including delivering these documents by the due date.

Where requested, electronic copies of records must be provided and in the format specified. It is also an offence to provide false or misleading information in response to a notice. In no circumstances must any additions, deletions, 'range limits' or amendments be effected to the reports produced for review, including for sub-accounts and inactive/zero balance accounts.

The deadline for delivering the requested documents is **Monday, 25 March 2013**.

If the records provided in response to the notice do not prove to be adequate to enable us to satisfactorily complete the compliance review we may issue a further notice seeking additional records, including additional reports from the accounting system.

Further information on compliance reviews is available on the AEC's website at: http://www.aec.gov.au/Parties_and_Representatives/compliance/compliance-reviews.htm#delivery.

Should you have any queries please contact me on (02) 6271 4745 or email us at: fad@aec.gov.au.

Yours sincerely

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Anna Jurkiewicz
Assistant Director
Funding and Disclosure

25 February 2013

Released under the Freedom of Information Act 1982

REDACTION CODES

- 1 Personal Information (name) redacted.
- 2 Personal Information (date of birth) redacted.
- 3 Personal Information (photograph) redacted
- 4 Personal Information (facsimile of signature) redacted.
- 5 Personal Information (facsimile of manuscript initialling) redacted.
- 6 Personal Information (Individual's address) redacted.
- 7 Personal Information (individual's telephone number) redacted.
- 8 Personal Information (individual's opinion) redacted.
- 9 Personal Information (opinion about individual) redacted.
- 10 Personal Information (employment history) redacted.
- 11 Personal Information (qualifications) redacted.
- 12 Personal Information (health) redacted.
- 13 Business information (Bank Account details) redacted.
- 14 Business information (Billing Account details) redacted.
- 15 Legal Professional Communication redacted.
- 16 Deliberative material redacted.
- 17 Irrelevant material redacted.
- 18 Electoral Roll material redacted.